

**WASHINGTON PARISH COUNCIL MEETING**

TO: All members of the Council: Cllr S Buddell (Chairman), Cllr B Hanvey, Cllr P Heeley,

Cllr T Keech, Cllr A Lisher (Vice-Chairman), Cllr J Luckin and Cllr J Thomas.You are hereby summoned to attend a meeting of the Parish Council on:

**Monday 3rd July 2023 at 7:30pm**

**in the Washington Village Hall (Dore Room)**

**AGENDA**

**FC/23/122 Apologies for absence**

**FC/23/123 To record Declarations of Interest from members in any item to be discussed and Agree Dispensations.**

**FC/23/124 To Approve the Minutes of the last Full Council meetings on 5th June 2023**

Draft minutes of the Full Council Meeting on 5th June 2023

**FC/23/125 To Ratify decisions made under Delegated Powers since the last meeting**

**FC/23/126 Public Speaking**

*Members of the public are welcome to attend the public part of this meeting*

*and to speak on an agenda item during the public session at the Chairman’s*

*invitation.*

**FC/23/127 Reports from County and District Councillors**

**FC/23/128 To Report outstanding actions and matters arising from the last meeting**

**FC/23/129 Planning applications:** **The Council’s comments on the following applications**

**are delegated to the Planning & Transport Committee:**

**DC/23/1111 – Birch Coombe Hampers Lane Storrington West Sussex**

*Conversion of loft into habitable space including raising of ridge height, installation*

*of 3no dormers to the front and 3no rooflights to the rear.*

**DC/23/0251- Wolf 1834 Ltd, Unit D, Rock Business Park, Washington RH20 3DA**

*Creation of mezzanine level for office use. (Retrospective).*

**SDNP/23/02270/CND *-*****Brockhurst Barn The Street Washington RH20 4AS**

*Variation of condition 1 of previously approved application reference*

*SDNP/21/01502/HOUS (Erection of a single storey front extension to existing store*

*and conversion to 2No. garages and workshop) relating to revised roof line.*

**FC/23/130 Planning Decisions: To Consider action in response to HDC’s decision to**

**approve the following planning application contrary to the adopted Storrington & Sullington and Washington Neighbourhood Plan:**

**DC/23/0701- Old Clayton Boarding Kennels, Storrington Road, Washington**

*Demolition of existing kennels and cattery buildings/structures, and existing dwellings. Erection of a 60-bed care home (Class C2) and 8No. age restricted bungalows (Class C3) with associated access, landscaping and other works (including relocation of existing staddle stone barn).* Application approved 20th July 2023

**FC/23/131** **Offer received of financial contribution to a community project from the**

**developer for the above application DC/23/0701:** To Consider a response

**FC/23/132 Appeals**

**FC/23/133 Planning Compliance**

**FC/23/134** **Rampion 2 announcement of proposed onshore cable route:**

To Report confirmation of route through Washington parish and Consider

further action***.***

**FC/23/135 To Consider making a written representation to a premises licence application for a**

**4-day festival from 11-13th August 2023 at Highden Estate, Washington RH20 4BA**

**FC/23/136** **To Report on any urgent maintenance issues affecting Council property**

**outside the Recreation Ground and Agree action**

**FC/23/137 To Report on the Council’s Q1 2023/24 financial controls and Consider**

**any recommendations for action.**

**FC/23/138** **To Ratify the Finance Committee’s recommendation to amend thresholds**

**in the Council’s Financial Regulations for seeking quotations and estimates.**

**FC/23/139 To Ratify the Finance Committee’s recommendation for new direct**

**debit payments.**

**FC/23/140 To Review the requirements for granting CIL monies to the Village Hall**

**projects and Agree action.**

**FC/23/141 Washington Recreation Ground Charity Matters: To Report on any urgent**

**maintenance issues affecting the Washington Recreation Ground and Agree**

**action**

**FC/23/142 To Approve Payments and Report Bank Reconciliations**

**FC/23/****143 To Report Income and Outstanding Sales Receipts.**

**FC/23/144 To Report Q1 2023/24 VAT to reclaim**

**FC/23/145** **To Agree engagement of an Internal Auditor for the Council’s 2023/24 Interim**

**and Year End Audit**

**FC/23/146 To Approve quotation for the supply and installation of 2x double**

**noticeboards for the Council at the Village Hall and opposite Pixies’ Corner,**

**Hampers Lane.**

**FC/23/147 To Report Correspondence**

**FC/23/148 To Receive Reports from Committees and Outside Bodies**

* Draft Minutes of the Planning & Transport, Finance and OSRA Committees on 19th June 2023
* Report on the Rampion 2 (Onshore) Public Liaison Group Meeting on 14th June 2023

**FC/23/149 Clerk’s Report**

**FC/23/150 To Receive items for the next agenda**

**FC/23/151 Dates and time of next meetings at Washington Village Memorial Hall (Dore Room).**

**Planning & Transport Committee:** Monday 17th July 2023, 7: 00pm

**Open Spaces Committee:** Monday 17th July 2023, 7:45pm

**Full Council Meeting:** Monday 7th August 2023, 7:30pm

**FC/23/152 To Resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in**

**accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under the next item FC/23/153 will involve disclosure of confidential information** **on staffing matters** **which would be inappropriate to put in the public domain**

**FC/23/153 To Consider staff request for annual leave and approve delegated powers in her**

**absence to the Chairman/Vice-Chairman and Chair of a Committee.**



Zoe Savill

Clerk to Washington Parish Council

27th June 2023

*The Public are welcome to attend the part of this meeting which they are permitted*

*access, subject to the hall’s safe seating capacity. Under the provisions of the Local*

*Government Audit and Accountability Act 2014 (Openness of Local Government Bodies*

*Regulations 2014), members of the public are permitted to film or record Council*

*meetings to which they are permitted access, in a non-disruptive manner. By attending*

*this meeting, it is deemed that you consent to this.*

*A person or persons recording the parish meeting are reminded that the Public Speaking*

*period is not part of the formal meeting and that they should take legal advice for*

*themselves as to their rights to make any recording during that period*